

<p style="text-align: center;"><b>DIRECTIVE</b> <b>Land Registry</b></p>	<p><b>SECTION: PID Databank</b></p>
	<p><b>NUMBER: 3001-002</b></p>
	<p><b>SUBJECT: PID Databank Applications Administrative Consolidation</b></p>
<p><b><u>PURPOSE</u></b> To establish general procedural guidelines for the processing of PID Databank Applications for Administrative Consolidations.</p> <p><b><u>REFERENCE</u></b> <i>Land Titles Act - s.10.4(1)</i> <i>Land Titles PID Databank Regulation - 2000-40 (7)</i></p> <p><b><u>DIRECTIVE</u></b></p> <ul style="list-style-type: none"> <li>➤ PID Databank Application request for Administrative Consolidation shall be sent by Email, or presented in paper format at the Provincial Land Registration Office.</li> <li>➤ All the PIDs shall be identified on the application. The application shall be signed by the owner or the solicitor as agent for the owner.</li> <li>➤ Click the link <a href="#">PID Databank Application</a>, fill the form, then print and sign. Forward the form to the Provincial Land Registration Office for processing.</li> <li>➤ Ensure that the PIDs meet the criteria specified in the <b>Regulation - 2000-40</b></li> </ul> <p><b><u>Circumstances for a consolidation - Section 7</u></b> <i>For the purposes of subsection 10.4(1) of the Land Titles Act , the registrar may assign a parcel identifier to a parcel created as a consolidation where each of the adjoining parcels is owned by the same owner or owners, in the same manner of tenure, and where the same encumbrances are applicable to the parcel created as a consolidation as are applicable to each of the adjoining parcels.</i></p> <ul style="list-style-type: none"> <li>➤ Ensure Administrative Consolidation is not in contravention of the intent of prior planning requirements from previously registered plans. <i>i.e. An Owner owns 3 adjacent parcels Lot 1, Lot 2 and Parcel A. The subdivision plan creating Parcel A stated that it was to be consolidated with and form part of Lot 1. If the PIDs being applied for are Lot 1 and Parcel A or for Lot 1, Lot 2 and Parcel A then it is OK. If the application lists the PIDs for Parcel A and Lot 2, only, it should be rejected as it contravenes the original intent of the planning approval.</i></li> <li>➤ Ensure <b><u>Encumbrances that are financial in nature are the same for all PIDs.</u></b></li> </ul> <p><b>Note:</b> Subsequent subdivision of an Administratively Consolidated parcel requires new/current- planning approval. The fact that a parcel description forming part of the administratively consolidated description had been previously approved is insufficient to effect the subdivision of the consolidated parcel.</p>	
<p><b>DATE EFFECTIVE <u>2001-12-01</u> ISSUED <u>2001-12-01</u> REVISED <u>2004-09-01, 2009-12-02, 2011-04-01, 2012-08-08, 2014-05-26, 2015-05-06, 2017-01-04</u></b></p>	
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