



**DIRECTIVE  
Land Registry**

**SECTION: Subsequent Registrations**

**NUMBER: 9020- 001**

**SUBJECT: Easement Plans**

**PURPOSE:** To outline the requirements and applicable fees for Easement Plan registration.

**DIRECTIVE:**

Easement Plans are to be filed with accompanying documents and **are NOT** to be filed as stand-alone instruments.

The registration system of the easement plan is determined by the Land Titles status of the parcels affected in the accompanying documents.

If the parcels affected are both Registry & Land Titles, the plan shall be filed in both systems.

The applicable registration fees are based on the number of parcels affected in the accompanying documents and not those shown in the overall graphical depiction of the easement on the plan.

**Note:**

For registration in the Registry System, the accompanying document must include a legal description and, per Section 46 of the Registry Act, **BOTH** the Easement Plan and accompanying document must be stamped by a Development Officer.

**DATE EFFECTIVE** 2003-03-01

**ISSUED** 2003-03-01

**REVISED** 2009-12-02

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